

Accu-Chek Inform II Skills Checklist

*** Form to be used only by Nursing Development Staff

Initial Training

Print Name: _____

Meditech ID _____

Date _____

Unit _____

Routine Testing Procedure

- Properly demonstrates or acknowledges the patient testing procedure including:
- Proper infection control and safety practices (handwashing, donning personal protective equipment)
 - Assesses patient condition to ensure POC testing is appropriate.
 - Enters Operator ID according to policy
 - Enters Patient ID according to policy
 - Verifies test strip lot according to policy
 - Inserts test strip properly and recaps vial immediately
 - Performs fingerstick properly (stimulates blood flow, cleanses intended site, wipes first drop away, performs appropriate aftercare)
 - Applies blood to strip properly (fills window completely)
 - Reads and interprets result correctly
 - Enters comment(s) as needed according to policy
 - Understands proper follow-up to critically abnormal or unexpected results
 - Turns meter off
 - Documents result according to policy
 - Docks meter in base unit properly
 - Performs cleaning and disinfecting procedures as required by hospital infection control policy

Operator Initials _____

Trainer Initials _____

- Properly demonstrates QC testing procedure including:
- Understands when QC testing must be performed according to policy
 - Understands that controls expire 3 months from opening and ensures that the open expiration date is written on the control solution
 - Proper infection control and safety practices (handwashing, donning personal protective equipment)
 - Enters Operator ID according to policy
 - Enters control lot and level according to policy
 - Verifies test strip lot according to policy
 - Inserts test strip properly and recaps vial immediately
 - Applies control drop to strip properly (fills window completely)
 - Enters comment(s) as needed according to policy
 - Understands proper follow up to out-of-range QC results
 - Turns meter off
 - Documents result according to policy
 - Docks meter in base unit properly

Operator Initials _____

Trainer Initials _____

- Rals Quiz
 Direct Observation

Trainer Initials _____

Reviews Results

- Properly reviews results including:
- Enters operator ID according to policy
- Selects Review Results on the Main Menu screen to view list of most recent results
- Uses down arrow to view previous tests
- Uses up arrow to view most recent tests
- Selects Patient to view only patient results
- Enters patient ID according to policy to view specific patient results
- Selects All to return to viewing all results
- Understands that the meter memory stores up to 1,000 results

Operator initials _____

Trainer Initials _____

Tips for Best Results and Troubleshooting

- Trainer reviews information from respective Operator's Manuals with the user:
- Getting a good drop of blood
 - Proper test strip and test strip vial handling
 - Error Comment

Operator Initials _____

Trainer Initials _____

Cleaning and Disinfecting

- Demonstrates cleaning and disinfecting procedure of ACCU -CHEK Inform II system as stated in the POC Policy and Procedure
- Correctly states minimum cleaning and disinfecting frequency.

Operator Initials _____

Trainer Initials _____

User Signature

Date

Trainer Signature

Date